

Tall Pines STEM Academy Board Meeting Minutes

Meeting Date: October 15, 2019

Location: Tall Pines Campus – Camp Long, Aiken South Carolina

Commencement Time: 4:30 pm

Presiding: Jobina Wiemer

1. **Meeting Opening:** Jobina called the meeting to order at 4:39 pm and Mandy Sims read the mission. Mandy called roll and a quorum was established.
2. **Present:** Maureen Carrigan, Brad Siedschlag, Patsy Smith, Bridget Coleman, Jobina Wiemer, Mandy Sims
Public members: There were no public members present.
3. **Matters for Decision:**
 - a. **Approval of Minutes:** The September minutes were reviewed. A motion was made by Maureen to approve the minutes from September and seconded by Mandy and approved.
 - b. **Approval of Financial Statement:** September 2019 financial statements were reviewed. Bridget made a motion to approve the September 2019 financial statements. It was seconded by Maureen and approved.
 - c. **Golf Cart Policy:** Patsy will review any possible insurance needs with current insurance provider. Brad will review any possible registration needs. Motion was made to approve by Bridget and 2nd by Maureen. “TPSA and YLA Golf Cart Policy and Procedures”
4. **Matters for Discussion**
 - a. **Finance Committee Updates:**
 - i. No updates from Dr. Carrigan
 - b. **School Improvement Council**
 - i. Brad advised that today was the first meeting and the SIC will meet on the 3rd Tuesday of each month moving forward. During the meeting the following topics were discussed: diversity, school visibility in the community, a school beautification project, library promotion, and an idea for a garden club. There will be more information provided as these ideas are discussed further.
 - c. **Upcoming Board Elections**
 - i. Currently, there are no nominations for the following positions: Elected Local Business Person (1 position available) and Elected At Large Community Person (2 positions available).
 - ii. Motion was made by Bridget to extend the nominations period for 7 days for 2 slots that did not have any nominees. This was seconded by Maureen and approved. The nomination period will be extended through October 23rd, 2019.
 - d. **Board Member Appointment for 2019/2020 term**
 - i. Motion was made by Maureen to add “Board Member Appointment for 2019/2020” to the agenda. Motion was seconded by Bridget and approved.
 - ii. Maureen made a motion to appoint Mandy Sims as the “Appointed Community at Large” board member. This was seconded by Bridget and approved.
 - iii.
5. **Matters of Noting:**
 - a. **Upcoming Community Engagements**
 - i. Tall Pines will be represented at meetings within the Aiken community:
 - Kiwanis, October 31, 2019
 - Aiken Sunrise, November 21, 2019
 - Aiken Downtown Rotary, April 20, 2020
 - b. **School/Principal’s Update (Brad and Patsy)**
 - i. TPSA is now a member of the Aiken Chamber of Commerce
 - ii. Pending approval of amendment from SC Charter School district for expansion

- iii. Brad thanked the board members for their assistance at SEED. It was a successful event and TPSA will plan to attend in upcoming years.
- iv. Palmetto Silver School for the past 2 years for achievement and growth
 - Board congratulated the Teachers and Administrators for this achievement
- v. Upcoming Dates of Interest
 - PSAT testing the week of October 14th
 - Field Trips on October 19th, Dracula and Riverbanks Zoo
 - Report Cards will be issued the week of October 21st
 - Halloween Party at the lodge will be on October 25th
 - TPSA students will be participating in the City of Aiken Trunk or Treat on October 26th
 - Fundraisers for Pink Houses of Hope and Golden Harvest's Spooky to be Hungry will wrap up at the end of October.
 - Junior FOTAS will be volunteering at the FOTAS 10th Anniversary on November 2nd
 - Interest Night for potential new students will be November 12th
 - Aiken Christmas Parade will be December 1st

6. Meeting Finalization:

a. Review actions to be taken:

- i. All board members are asked to continue to look for opportunities to reach the community and share those with TPSA leadership.
- ii. Brad will email out information regarding the extension of the nomination timeframe to all parents.
- iii. Patsy will review the need to obtain gold cart insurance
- iv. Patsy/Brad will follow up on the request for expansion and the status of the pending approval
- v. Board members (not included in the election process) will count votes on October 31st.

b. Next Meeting – November 19th at 4:30

c. Comments:

- i. No additional comments.

- d. **Meeting close:** It was moved by Maureen to adjourn the meeting. It was seconded by Bridget and approved. Meeting was adjourned at 5:44 pm.