

Tall Pines STEM Academy Board Meeting Minutes

Meeting Date: February 20, 2019

Location: Tall Pines Campus – Camp Long, Aiken South Carolina

Commencement Time: 5:30pm

Presiding: Stuart Johnson

1. **Meeting Opening:** Stuart called the meeting to order at 5:32 pm and Jobina read the mission. Stuart called roll and a quorum was established.
2. **Present:** Stuart Johnson, Patsy Smith, Mandy Sims, Maureen Carrigan, Brad Siedschlag, Dr. Bridget Coleman, Jobina Wiemer
Public members: There were several public members in attendance due to the lottery taking place at 6:00 pm.
3. **Matters for Decision:**
 - a. **Approval of Minutes:** The January minutes were reviewed. Additional detail needed to be added to clarify the person who made the motion in two sections. The two corrections will be made by Mandy. A motion was made by Maureen to approve the minutes from November and seconded by Jobina and approved.
 - b. **Approval of Financial Statement:** One correction was made to the financial statement for December due to a bounced check. Jobina made a motion to approve the January financial statements. It was seconded by Maureen and approved.
 - c. **First Reading Budget for 2019-2020 School Year (First Reading):** First reading of the budget took place. Jobina made a motion to approve the first reading budget for the 2019-2020 school year. It was seconded by Maureen and approved.
 - d. **Future Expansion on TPSA's student enrollment:** Expansion plan for enrollment was discussed. This would begin with the 2020-2021 school year. 5th and 6th grade total enrollment would be 96 students per grade beginning 2020-2021, then each following year, the 5th grade enrollment would remain at 96 students. Jobina made a motion to approve the proposed enrollment expansion planned to begin for the 2019-2020 school year. It was seconded by Maureen and approved.
4. **Matters for Discussion:**
 - a. **Finance Committee Updates:**
 - i. No updates from Dr. Carrigan
 - b. **Board member roles for lottery**
 - i. There are four roles needed and will be filled as follows:
 1. Selects random number from ball cage: Stuart Johnson
 2. Verbal states number selected from ball cage: Jobina W
 3. Documents number selected on board visible to public: Dr. Bridget Coleman
 4. Duplicates number written on board into a spreadsheet: Maureen Carrigan
 - c. **School Improvement Council**
 - i. Principal Brad stated there are no major updates but is still actively working on building this team.
 - d. **Board Expansion**
 - i. Board is in agreement to an expansion of two positions but would like to continue the discussion after the lottery has been completed.
 - ii.
5. **Matters of Noting:**
 - a. **School/Principal's Update (Brad and Patsy)**
 - i. Several additional field trips are scheduled in March. Very busy time of the year for the school.
6. **Meeting Finalization:**
 - a. **Review actions to be taken:**

- i. Brad will reach out to Camp Long to see what type of resource they have in case of a emergency mental health concern on campus.
- ii. Brad will have updated background checks run on all board members on January 17.
- iii. Mandy will update January meeting minutes and submit to Brad for upload to the TPSA website.

b. **Next Meeting – March 20 @ 6:00 pm**

c. **Comments:**

- i. None.

- d. **Meeting close:** It was moved by Jobina to adjourn the meeting. It was seconded by Maureen and approved. Meeting was adjourned at 5:58 pm.