

**Tall Pines STEM Academy Board Meeting Minutes**  
**Meeting Date: November 16, 2021**  
**Location: Tall Pines Campus – Camp Long, Aiken South Carolina**  
**Commencement Time: 5:30 pm**

Presiding: Mandy Sims

**1. Meeting Opening:**

- a. Mandy Sims called the meeting to order at 5:31pm and Jennifer Minolfo read the mission. Tim Meesseman called roll and a quorum was established.
- b. Meeting Attendance:
  - i. Present:
    - Lori Mastromonico, Mandy Sims, Tim Meesseman, Michelle Lorio, Chasity McDaniel, Jennifer Minolfo, Tracie McBride, Phillip Dersham, Alissa Perry
  - ii. Absent:
    - Patsy Smith, Wendy Dietzel

**2. Old Business**

- i. N/A

**3. Matters for Decision:**

- a. Approve October Meeting Minutes:
  - i. Jennifer Minolfo motioned to approve October minutes as amended and was seconded by Tracie
  - ii. Vote was taken and accepted unanimously
- b. Monthly Financials:
  - i. Financials for October 2021
    - Chasity McDaniel motioned to approve financials for October and Tracie McBride seconded
    - A vote was taken and accepted unanimously
- c. Board Election of Officers
  - i. Finance Committee Member
    - Tabled for next month
  - ii. Treasurer
    - Vote to elect Wendy Dietzel
      - Tracie McBride motioned to approve Wendy Dietzel as Treasurer and was seconded by Jennifer Minolfo
      - Vote was taken and accepted unanimously
  - iii. Secretary
    - Vote to elect Jennifer Minolfo
      - Chasity McDaniel motioned to approve Jennifer Minolfo as Secretary and was seconded by Tracie McBride
      - Vote was taken and accepted unanimously
  - iv. Vice Chair

- Vote to elect Tracie McBride
      - Tim Meesseman motioned to approve Tracie McBride as Vice Chair and was seconded by Jennifer Minolfo
      - Vote was taken and accepted unanimously
  - v. Chair
    - Vote to elect Michelle Lorio
      - Tim motioned to approve Michelle Lorio as Chair and was seconded by Chasity McDaniel
      - Vote was taken and accepted unanimously
- d. Board Meeting Dates for Upcoming Year
  - i. January 20
  - ii. February 15
  - iii. March 17
  - iv. April 21
  - v. May 19
  - vi. July 21
  - vii. August 18
  - viii. September 15
  - ix. October 20
  - x. November 17
  - xi. Phillip Dersham motioned to approve 2022 board meeting dates and was seconded by [Chasity McDaniel](#)
  - xii. Vote was taken and accepted unanimously
- e. PTA Dissolvement
  - i. Michelle Lorio motioned to dissolve PTA and Alisa Perry seconded
  - ii. Vote was taken and accepted unanimously
- f. Adjourn to Executive Session:
  - i. Nothing to discuss

#### 4. Matters for Discussion

- a. Finance Committee Updates:
  - i. N/A
- b. Fundraising Committee Updates:
  - Cornhole tournament coming this Saturday
    - 37 teams so far
  - ii. New board member training
    - New board members must attend training within the first year of serving

#### 5. Matters of Noting:

- a. School/Principal's Update (Lori)
  - i. Volleyball banquet was a win for everyone
  - ii. Basketball is playing their first game tonight
  - iii. Upcoming field trips
    - 5<sup>th</sup> grade is going to the zoo

- Schoolwide is going to the theater for Charlie Brown
- iv. Builders Club had yearly induction
- v. Drama club performing at the library grand opening
- vi. New chess club
- vii. Eco-meet challenge
- viii. Pizza party for Aleppo
- ix. School transition updates
  - Increased sub pool from two to 10
  - Started faculty update newsletter
  - Increased enrollment from -14 to -4
  - Assisted with getting athletics program in compliance
  - Assisted with getting 504 plans in compliance
  - Initiated a discipline team and reinstated after school detention
  - Worked with YLI to create sustainable carline procedures in compliance with SCDOT
  - Worked with YLI to remodel and refurbish bathrooms
  - GEERS application submitted and approved

#### 6. Meeting Finalization:

- a. Review actions to be taken:
  - i. Mandy Sims to ensure we have board insurance
  - ii. Mandy Sims to check on audits
  - iii. Michelle Lorio to look for board training links
  - iv. Tim Meesseman to send dates of upcoming board meetings
  - v. Mandy Sims to add new board members to GroupMe
  - vi. Tim Meesseman to send secretary docs to Jennifer Minolfo
  - vii. Mandy Sims to make sure new board members have TPSA email setup
- b. Next Meeting:
  - i. January 20 @ 5pm
- c. Comments:
  - i. None
- d. Meeting close:
  - i. It was motioned by Jennifer Minolfo to adjourn the meeting. It was seconded by Chasity McDaniel and approved. Meeting was adjourned at 6:44 pm.