

Tall Pines STEM Academy Board Meeting Minutes
Meeting Date: December 17, 2019
Location: Tall Pines Campus – Camp Long, Aiken South Carolina
Commencement Time: 4:30 pm

Presiding: Jobina Wiemer

1. Meeting Opening:

- a. Jobina called the meeting to order at 4:34 pm and read the mission. Mandy called roll and a quorum was established.

2. Meeting Attendance:

- a. Present:
 - i. Maureen Carrigan, Brad Siedschlag, Patsy Smith, Bridget Coleman, Jobina Wiemer, Mandy Sims, Russell Stillinger, Tim Meesseman, Tara Heuberger, Tim Behling, Chevonne Slack
- b. Absent:
 - i. Michelle Lorio
- c. Public members:
 - i. There were no public members present.

3. Matters for Decision:

- a. Approval of Minutes:
 - i. The November minutes were reviewed. A motion was made by Russell to approve the minutes for November and seconded by Maureen for approval.
- b. Monthly Financials:
 - i. Due to upcoming audit, no monthly financials were discussed.
- c. Adjourn to Executive Session:
 - i. There were no matters to discuss in Executive Session.

4. Matters for Discussion

- a. Finance Committee Updates:
 - i. Due to financial audit, there are no updates from Dr. Carrigan
- b. Collateral Account Agreement:
 - i. Confirmed to have been accepted by Security Federal Bank on Whiskey Road
- c. Press Release in January:
 - i. A press release is being distributed to local news outlets to announce the Tall Pines expansion, which will include details, timelines, and deadlines to apply.

5. Matters of Noting:

- a. Upcoming Community Engagements:
 - i. Tall Pines will be represented at the following meetings within the Aiken community:
 - Outreach event for the community
 - STEM activities, food, etc.

- Location TBA, but perhaps Generations Park or Camp Long
 - Timeframe is January/February
- b. Interest Meeting on January 21 at 6pm (Jobina)
 - i. Lottery procedures and questions
 - ii. Welcome people present at the event
 - iii. We need volunteers for the event
 - c. School/Principal's Update (Brad)
 - i. Second round of MAP Testing has been completed
 - ii. Parent toolkit night
 - iii. Field trip to A Christmas Carol was better than last year's field trip
 - iv. Christmas carols for girls on campus and mothers from New Horizons in foster care
 - v. Half day on December 19
 - vi. Book fair and Penny Wars coming up
 - vii. Safety needs were assessed before Thanksgiving to determine what issues need attention:
 - Numbering of buildings
 - Evacuation sites
 - Plans will be in place soon with drills to follow
 - Tall Pines presents unique challenges with the campus being so open
 - Russell provided specific action items
 - Numbers on buildings (all 4 corners).
 - Every teacher should have a radio on at all times (on person).
 - Security for Kim at the front door of the office. She is currently wide open with no security cameras.
 - Magnetic locks with keycard entry should be installed on doors
 - viii. Kids return on the 6th of January
 - ix. Mental health training is coming up, with Terry Lee doing the training

6. Meeting Finalization:

- a. Review actions to be taken:
 - i. Patsy will ensure the press release is sent out in January.
 - ii. Brad and Russell will continue work on safety plans for campus.
 - iii. All board member will prepare for and attend the lottery.
 - iv. Brad will provide more details of the upcoming potential STEM event.
 - v. Brad will locate or retype Conflict of Interest and Confidentiality Agreements for new board members.
 - vi. Kim will get treasurer access to the bank account.
- b. Next Meeting:
 - i. January 21, 2020 at 4:30 pm.
- c. Comments:
 - i. None
- d. Meeting close:
 - i. It was moved by Russell to adjourn the meeting. It was seconded by Maureen and approved. Meeting was adjourned at 5:00 pm.