

Tall Pines STEM Academy Board Meeting Minutes

Meeting Date: August 15, 2018

Location: Tall Pines Campus – Camp Long, Aiken South Carolina

Commencement Time: 6:00pm

Presiding: Laura Parr

1. **Meeting Opening:** Laura Parr called the meeting to order at 6:00pm and read the mission. Laura called roll and a quorum was established.
2. **Present:** Laura Parr, Patsy Smith, Jobina Wiemer, Maureen Carrigan, Deborah McNair and Brad Siedschlag
Absent: Jim McNulty, Stuart Johnson and Catherine Baker
Public members: two public members present, one of them including a new 5th grade student.
3. **Matters for Decision:**
 - a. **Approval of Minutes:** June minutes were approved by Maureen Carrigan. It was seconded and approved.
 - b. **Approval of Financial Statement:** June and July bank statements were given to each board member. Brad and Patsy reconciled statements today and everything was in order with the ledger. Deborah McNair made a motion to approve the Financial Statements and it was seconded and approved.
 - c. **Adjourn to Executive Session:** There was no need to adjourn to executive session.
4. **Matters for Discussion:**
 - a. **Finance Committee Updates:** Dr. Carrigan did not have any updates.
 - b. **October Elections/Appointments:** Appointed and elected positions are available in October. Laura suggested that we look in a variety of places within our community in order to obtain a wide range of diversity. We will continue with this conversation in September.
 - c. **Policies and Procedures:** Patsy over the summer reviewed the enrollment policies and it was suggested that one policy and procedure be the same for both charter schools and she pulled from South Carolina Charter school law as well as Georgia Charter School. She is having Tony Catone review all the policies and procedures to ensure there is nothing in conflict with one another.
Financial Policies: These are also under slight review
 - d. **Additional Matters for Upcoming School Year:** Board Meeting Minutes and dates will be posted on the upcoming new school website. School Calendar will also be on the new website. It will look similar to Youth Leadership Academy.
Discussion regarding past board minutes being stored in one location was addressed.
5. **Matters of Noting:**
 - a. **School/Principal Update** – Principal Siedschlag is excited about school starting tomorrow. Kim Thomas the office manager just started which delayed the printing of the schedules however there is plan in place for the first four days of school. Camp Long came and visited and has been a significant help. The portables also look good thanks to a new custodian. Professional Development for the teachers also occurred and he is proud of the environment and culture that has been created with the staff.

6. Meeting Finalization:

- a. **Review actions to be taken:** Patsy will gather minutes and records from the past several years in order to prepare to post them in one location.
Continue to look for and recruit board members from the community to replace the ones that will transition off in October.
Stuart will update the board on the Safety and Security policies and procedures.
We need to decide a November board meeting.

- b. **Next Meeting – September 19, 2018 @6:00pm**

Deborah McNair made a motion to adjourn at 6:34pm. It was seconded and approved.