

Tall Pines STEM Academy Board Meeting Minutes

Meeting Date: November 17, 2020

Location: Tall Pines Campus – Camp Long, Aiken South Carolina & Zoom (due to COVID-19)

Commencement Time: 4:30 pm

Presiding: Jobina Wiemer

1. Meeting Opening:

- a. Jobina called the meeting to order at 4:35 pm and read the mission. Jobina called roll and a quorum was established.

2. Meeting Attendance:

- a. Present:
 - i. Brad Siedschlag, Patsy Smith, Jobina Wiemer, Mandy Sims, Tim Meesseman, Tara Heuberger, Michelle Lorio, Kristie Bodie, Chasity McDaniel, Jennifer Minolfo, Sally Tice, Tracie McBride
- b. Absent:
 - i. None.
- c. Public members:
 - i. None.

3. Matters for Decision:

- a. Approve October Meeting Minutes:
 - i. Change “Temporarily Suspend” to “Withdraw Proposal”
 - ii. Mandy motioned to approve October minutes as amended and Michelle seconded
- b. Monthly Financials:
 - i. Financials for October 2020
 - Checks made out to individuals were for 2019/2020 field trip refunds due to COVID
 - A motion was made by Mandy to approve financials and was seconded by Tara
- c. Board Election of Officers:
 - i. Finance Committee Member
 - Moved by Sally and was seconded by Mandy to nominate Tara
 - Tara accepted position
 - ii. Treasurer
 - Mandy nominated Sally and was seconded by Tara for Treasurer
 - Sally accepted position
 - iii. Secretary
 - Mandy nominated Tim and was seconded by Tara for Secretary
 - Tim accepted position
 - iv. Vice Chair
 - Tracie nominated Michelle and was seconded by Mandy for Vice Chair
 - Michelle accepted position

- v. Chair
 - Tracie nominated Mandy and was seconded by Tim for Chair
 - Mandy accepted position
- vi. A board vote was taken for each elected officer with unanimous approval.
- d. Board Meeting Dates for Upcoming Year:
 - December 15, 2020
 - January 19, 2021
 - February 16, 2021
 - March 16, 2021
 - April 20, 2021
 - May 18, 2021
 - August 17, 2021
 - September 21, 2021
 - October 19, 2021
 - November 16, 2021
- i. Mandy motioned to approved proposed dates and Chasity seconded.
- e. Adjourn to Executive Session:
 - i. Nothing to discuss.

4. Matters for Discussion

- a. Finance Committee Updates:
 - i. N/A
- b. Audit Results
 - i. Zero findings at TPSA this year
 - ii. Mandy asked about budget vs actual and their definitions with regards to TPSA
 - Patsy will send the budget and explain next month
- c. New Board Member Training
 - i. New members were informed that training must be done within 12 months of serving on the board
 - ii. Meeting are virtual right now
- d. Fundraising
 - i. Mandy suggested we set aside time each month to discuss fundraising
 - ii. Kristie will head up a subcommittee to reach out to PTA and get started
 - iii. Ideas were discussed regarding what a new gym would look like and cost

5. Matters of Noting:

- a. School/Principal's Update (Brad)
 - i. School has been back for 2 days now
 - Kids played games on their first day to bring the dens together and introduce themselves
 - Team-building activities planned for teachers on November 18th
 - Picture day is Thursday the 19th
 - Raising money for cancer research
 - Thanksgiving break is next week

- Winter MAP testing on December 1st and 3rd (hoping to see gains and also lets teachers know where the kids are)
- 31 out of 282 kids are still fully virtual
 - Some are doing great while some are struggling
- Aiken County decision tonight does not affect TPSA decisions
 - We will have to see how infection rates go, but not enough time in session to determine anything right now
 - TPSA will make a decision on January 19th based on new data
- Mandy asked about volunteer requirements
 - Brad will setup some monthly things to do over the year but things are up in the air right now due to COVID

6. Meeting Finalization:

- a. Review actions to be taken:
 - i. Brad to give Sally bank information
 - ii. Tim to send meeting dates to school district
 - Patsy will send proper contact to Tim
 - iii. Patsy to prepare budget presentation to board
 - iv. Kristie to start conversations with PTA about fundraising
 - v. Brad to prepare presentation to board about demographic data
 - vi. Patsy to share school history lesson with board
 - vii. Patsy and Brad will send training dates to board members
 - viii. Jennifer to reach out to a construction company and start conversations on a new gymnasium
- b. Next Meeting:
 - i. December 15 @ 4:30pm
- c. Comments:
 - i. None
- d. Meeting close:
 - i. It was moved by Tim to adjourn the meeting. It was seconded by Tara and approved. Meeting was adjourned at 5:59 pm.