

Tall Pines STEM Academy Board Meeting Minutes

Meeting Date: March 20, 2019

Location: Tall Pines Campus – Camp Long, Aiken South Carolina

Commencement Time: 6:00 pm

Presiding: Stuart Johnson

1. **Meeting Opening:** Stuart called the meeting to order at 6:00 pm and Maureen read the mission. Mandy called roll and a quorum was established.

Present: Stuart Johnson, Patsy Smith, Mandy Sims, Maureen Carrigan, Brad Siedschlag, Dr. Bridget Coleman

Public members: There were several public members in attendance.

- a. At 6:01, motion was made by Mandy Sims and seconded by Maureen Carrigan to adjourn to executive session. At 6:15, executive session concluded and meeting proceeded as Open Session.

Public Comments:

Several public meeting attendees choose to make statements.

2. **Matters for Decision:**

- a. **Board Matter:** No longer needed as an agenda item and was not discussed.
- b. **Approval of Minutes:** The February minutes were reviewed. A motion was made by Bridget to approve the minutes from February and seconded by Maureen and approved.
- c. **Approval of Financial Statement:** The February financial statements were reviewed. Bridget made a motion to approve the February financial statements. It was seconded by Maureen and approved.
- d. **First Reading Budget for 2019-2020 School Year (Second Reading):** First reading of the budget took place. Maureen made a motion to approve the first reading budget for the 2019-2020 school year. It was seconded by Mandy and approved.
- e. **Teacher pay limits/restrictions and performance bonus stipends:** Patsy provided information on the proposed incentive bonus plans for 2018-2019 school year. Board discussed importance of ensuring teachers have input in their incentive plan for the upcoming school year prior to finalization. Motion was made by Maureen to approve pay limits/restrictions and performance bonus stipends for 2018 – 2019 school year. It was seconded by Stuart and approved.
- f. **2019-2020 School Calendar.** Motion was made by Maureen to add “2019 – 2020 School Calendar” to the agenda and it was seconded by Bridget and approved. Brad provided proposed 2019-2020 TPSA calendar. It was reviewed and discussed. Maureen made a motion to approve the 2019-2020 TPSA calendar. It was seconded by Stuart and approved.

3. **Matters for Discussion:**

- a. **Finance Committee Updates:**
 - i. No updates from Dr. Carrigan
- b. **Conflicts of Interest Policy**
 - i. All members of the board have been asked to sign the Conflict of Interest policy. Stuart explained this is not in the By Laws however this is something that should be included in the Board Member onboarding packet.
- c. **School Improvement Council**
 - i. Principal Brad stated there are no major updates but is still actively working on building this team. Kristi Bodie has volunteered to assist.
- d. **Discipline Policy – Administration**
 - i. There is an “umbrella policy” laid out in the charter. Board is responsible for charter and the school administration is responsible for the behavior plan. Brad will be working over the next month to develop a behavior plan. It will be presented at the next board meeting and reviewed and feedback will be provided. The board will then review the charter to see if changes should be made to the charter.

4. Matters of Noting:

a. Patsy Smith Presentation

- i. Presentation was given which provided background of TPSA

b. School/Principal's Update (Brad and Patsy)

- i. Brad provided feedback from the ASCD Leadership Conference that he and Lori Mastromonico attended in Chicago. It was positive feedback and they will be sharing this with the staff at TPSA.
- ii. TPSA will be participating in a program called "PenPal Schools" where classrooms and students can work collaboratively around the world on projects.
- iii. 7th Grade just returned from Camp Seaweed
- iv. Upcoming events are as follows:
 - 1. March 22: Career and Job Shadowing Day
 - 2. March 26 and 27: MAP Testing
 - 3. March 26: PenPal Training
 - 4. March 27: PACK Games
 - 5. March 28 and 29: Camp Hannon
 - 6. March 29: Carowinds
 - 7. April 5: Color Run

5. Meeting Finalization:

a. Review actions to be taken:

- i. Brad will provide Behavior Plan draft

b. Next Meeting – April 17, 2019 @ 6:00 pm

c. Comments:

- i. None.

- d. **Meeting close:** It was moved by Bridget to adjourn the meeting. It was seconded by Maureen and approved. Meeting was adjourned at 7:20 pm.