

Tall Pines STEM Academy Board Meeting Minutes

Meeting Date: July 21, 2020

Location: Zoom Meeting (due to COVID-19)

Commencement Time: 4:30 pm

Presiding: Jobina Wiemer

1. Meeting Opening:

- a. Jobina called the meeting to order at 4:30 pm and read the mission. Jobina called roll and a quorum was established.

2. Meeting Attendance:

- a. Present:
 - i. Maureen Carrigan, Brad Siedschlag, Patsy Smith, Jobina Wiemer, Mandy Sims, Russell Stillinger, Tim Meesseman, Tara Heuberger, Michelle Lorio
- b. Absent:
 - i. Bridgett Coleman
- c. Public members:
 - i. Lynn Collum

3. Matters for Decision:

- a. Approval of May Minutes:
 - i. May minutes were approved as-is
 - Maureen motioned to accept minutes and Russell seconded
- b. Monthly Financials:
 - i. Financials for May 2020
 - COVID-19 did not negatively affect our funding
 - Financially, we are in good shape
 - A motion was made by Russell to approve financials and seconded by Tim
 - ii. Financials for June 2020
 - Reconciliation missing
 - Patsy to re-send for board review
 - Check written to Georgia Siedschlag was for RN services rendered to teacher training
 - A motion was made by Maureen to approve financials and seconded by Tara
- c. Reevaluate school calendar for 2020-2021
 - i. Changes are being made to previous plans
 - Masters tournament in November
 - LEAP days for Chromebook distribution, new student orientation, etc.
 - Start date is August 17 for students
 - End date is June 9, 2021
 - Thanksgiving week will change to only 3 days off

- ii. A motion was made by Russell to approve the 2020-2021 school calendar and seconded by Maureen

- d. Approve Back-to-School plan for Academic Year (Brad)
 - i. Plans for Low, Medium, and High risk
 - ii. Virtual model available for anyone not comfortable with school for various reasons
 - Live stream classes being trialed so it is ready for school opening
 - iii. Hybrid groups will be fluid to help carpool, siblings, etc.
 - iv. Cleaning service will come in every afternoon for a deep clean
 - v. Hand sanitizer stations will be in every classroom
 - vi. Planned breaks for hand-washing and hygiene
 - vii. Chosen plan can change at any point before August 17 based on risk report (currently at high)
 - Plan can change on any week while school is in session
 - viii. 11 parents have requested full virtual
 - ix. If a student shows symptoms, entire carpool will be asking to quarantine for 14 days
 - x. Brad will be responsible for contact tracing infected students
 - xi. Detailed plan will be distributed to parents quickly
 - xii. A motion was made by Russell to approve the back-to-school plan and seconded by Maureen

- e. Approve resignation of board member
 - i. Tim Behling has resigned due to conflict of interest as a full-time educator for TPSA
 - Motion to accept resignation was made by Mandy and seconded by Tara

- f. Adjourn to Executive Session:
 - i. Nothing to discuss.

4. Matters for Discussion

- a. Finance Committee Updates:
 - i. No updates from Dr. Carrigan
- b. Principle Siedschlag's evaluation
 - i. Patsy explained that Brad's performance is overall exemplary

5. Matters of Noting:

- a. School/Principal's Update (Brad)
 - i. Construction is coming along nicely
 - Boardwalks are done
 - Construction will be fully done by August 1, despite being a bit behind
- b. Safety and Security of Campus Update
 - i. Numbers and lettering for buildings are ordered

6. Meeting Finalization:

- a. Review actions to be taken:
 - i. Brad to setup a COVID page on the website for up-to-date information
 - ii. Brad to use auto-call system to communicate with parents

- b. Next Meeting:
 - i. August 18 @ 4:30pm
- c. Comments:
 - i. None
- d. Meeting close:
 - i. It was moved by Mandy to adjourn the meeting. It was seconded by Maureen and approved. Meeting was adjourned at 6:01 pm.