

Tall Pines STEM Academy Board Meeting Minutes

Meeting Date: January 16, 2019

Location: Tall Pines Campus – Camp Long, Aiken South Carolina

Commencement Time: 6:00pm

Presiding: Stuart Johnson

1. **Meeting Opening:** Stuart called the meeting to order at 6:01pm and Laura Parr read the mission. Laura called roll and a quorum was established.
2. **Present:** Stuart Johnson, Laura Parr, Patsy Smith (via phone), Mandy Sims, Maureen Carrigan, Brad Siedshlag, Dr. Bridget Coleman, Jim McNulty, Jobina Wiemer
Public members: There were no public members present.
3. **Matters for Decision:**
 - a. **Approval of Minutes:** The November minutes were reviewed. Dr. Coleman pointed out Jim McNulty was inadvertently missing from the members present and Jobina and Principal Siedshlag realized the acronym for 3rd grade testing should be “CogAT” instead of “CoGat”. The two corrections will be made by Mandy. A motion was made by Maureen to approve the minutes from November and seconded by Jobina and approved.
 - b. **Approval of Financial Statement:** Laura made a motion to approve the October and September financials statements. It was seconded by Jobina and approved.
 - c. **Adjourn to Executive Session:** Laura Parr moved to adjourn at 6:15pm, it was seconded and approved. It was moved by Laura Parr to return to the General Session at 6:42pm, it was seconded and approved.
4. **Matters for Discussion:**
 - a. **Finance Committee Updates:**
 - i. No updates from Dr. Carrigan
 - b. **Enrollment Interest and Upcoming Lottery:**
 - i. Date & Time: February 20, 2019 at 6:00 P.M
 - ii. Discussed ways to increase awareness of TPSA to surrounding area
 1. Signs on Wire Rd near entrance, strategically target the population of JD Leaver due to the location of their students, have booths setup at SEED
 - c. **Board member roles for lottery**
 - i. There are four roles needed and will be filled as follows:
 1. Selects random number from ball cage: Stuart Johnson
 2. Verbal states number selected from ball cage: Jobina W
 3. Documents number selected on board visible to public: Laura Parr
 4. Duplicates number written on board into a spreadsheet : Dr. Bridget Coleman
 - d. **School Improvement Council**
 - i. Principal Brad provided an update on the SIC. There has been less interest than anticipated at this point. Discussed how to ensure the SIC has adequate representation.
 - e. **Beginning Discussion on Board Expansion**
 - i. Stuart began the discussion regarding the expansion of the board.
 - ii. Board is in agreement to an expansion but will wait to discuss details until after lottery is completed in February.
 - f. **Motion was made by Laura which was seconded and unanimously approved to add agenda item “Review Contract for ‘THE PURCHASE AND PROVISION OF REHABILITATION AND RELATED SERVICES’”**
 - i. Principal Brad provided background information about the contract. It will allow for all but 28% of the cost of certain services provided to students to be reimbursed by Medicaid. The board agreed to move forward with the contract. Stuart and Jobina, as well as Brad signed the contract.
5. **Matters of Noting:**

- a. **School/Principal's Update (Brad and Patsy)**
 - i. Science Fair
 - 1. Projects are due January 25th
 - 2. Science Fair night will be January 28th
 - a. There will be judges and prizes
 - ii. Field Trip to the Bodies Exhibit will be February 8th
 - iii. School Threat Assessment will be February 13th in Columbia, Principal Brad will be attending
 - 1. Jobina brought up what services are provided to students if there was emergency mental health or who require intervention. Brad will be speaking to Camp Long to determine if they have someone onsite who be able to assist. Dr. Carrigan and Jobina would be willing to be backup resources.
 - iv. Lottery will be held on February 20th at 6:00 pm.
 - v. Camp Long will host a camp for rising 5th graders
 - 1. 3 days, 2 nights, \$125
 - 2. Date is TBD
 - vi. Several additional field trips are scheduled in March
 - vii. Criminal Background Checks - Brad has provided forms to all board members and will run the background checks tomorrow.

6. Meeting Finalization:

- a. **Review actions to be taken:**
 - i. Brad will reach out to Camp Long to see what type of resource they have in case of a emergency mental health concern on campus.
 - ii. Brad will have updated background checks run on all board members on January 17.
 - iii. Mandy will update November meeting minutes and submit to Brad for upload to the TPSA website.
- b. **Next Meeting – February 20 @ 5:30 pm**
- c. **Comments:**
 - i. None.
- d. **Meeting close:** It was moved by Jobins to adjourn and seconded for approval. Meeting was adjourned at 7:11 pm.